



Date Not Specified

CONSULTATION, COMMUNICATION AND ENGAGEMENT WORKING PARTY

A meeting of **Consultation, Communication and Engagement Working Party**
will be held on

Wednesday, 14 December 2016

commencing at **1.30 pm**

The meeting will be held in the Board Room, Town Hall, Castle Circus, Torquay,
TQ1 3DR

Members of the Committee

Councillor Barnby

Councillor Excell

Councillor Mills

Councillor Robson

Councillor Sanders

A prosperous and healthy Torbay

For information relating to this meeting or to request a copy in another format or
language please contact:

Jo Beer, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk

www.torbay.gov.uk

CONSULTATION, COMMUNICATION AND ENGAGEMENT WORKING PARTY AGENDA

- 1. Election of Chairman**
To elect a Chairman for the Working Party.
- 2. Apologies**
To receive apologies for absence.
- 3. Appointment of Vice-Chairman**
To consider the appointment of a Vice-Chairman for the Working Party.
- 4. Terms of Reference**
To agree the Terms of Reference of the Working Party:
 - to develop the approach for improving Members and officers working together to ensure that Members are aware of all engagement activity;
 - to develop approaches to ensure Members are equipped to promote and be involved in engagement activity; and
 - to develop a set of key performance indicators against which this strategy and the action plan can be measured.
- 5. Action Plan**
To consider the Communication, Consultation and Engagement Strategy action plan and agree a way forward.

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